

PSYCHOLOGISTS IN HOSPITALS AND HEALTH CARE CENTRES

SECTION OF THE CPA

CANADIAN
PSYCHOLOGICAL
ASSOCIATION



SOCIÉTÉ
CANADIENNE
DE PSYCHOLOGIE

PSYCHOLOGUES EN MILIEUX HOSPITALIERS ET EN CENTRES DE SANTÉ

SECTION DE LA SCP

Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

Draft Minutes

EXECUTIVE COMMITTEE MEETING

Jan 16, 23

(Regrets Kelsey Collimore and Ben Diplock)

1. Approval of Minutes from Dec 5, 2022 (All) (Approved pending addition of regrets)
2. Approval/ Additions to Agenda (All) Approved
3. Chair's Report (Sean)
 - Discuss a 3rd community of practice meeting
 - Impressions shared regarding the success of the last meeting along with the need to continue this series and theme, particularly on 'small wins' that can be described in greater detail. SG noted that Janice Cohen might have an interest in joining a future meeting. Plan is to hold the next leader community of practice meeting on March 6th at 1pm. Action: SK will draft a flyer for review.
 - SK shared that a resident will be working to develop a newsletter and comment piece – this might be spun out into a special issue (JP noted). Action: SK to share this draft newsletter soon with review and input from the group.
 - Discuss broader membership engagement
 - Discussed a cross country checkup (JHG) type of frame for this event at which highlights from the leader meetings and the CPA event plan can be shared and

we can hear from members about areas of interest/priorities. Plan is to hold this late spring/pre conference. More planning required. Student involvement will be encouraged.

- Review conference pieces
 - Submission and review activities discussed and noted as complete and successful.

4. Reports from Executive

a. Communications Report (All)

- 23 strategy discussion
 - discuss how to increase membership (discussed as per the notes above – to be encouraged in all forums.
- Plan for a January Newsletter – updates by Sean (as discussed above)
- Need to update web page with 2022 minutes.
 - A few small edits needed as well Action: All please review and share with SK so he can compile requests along with getting minutes in.

b. Secretary – Treasurer’s Report (Jane)

Nothing new to report. Noted a need for more funds to flow – Action: KM to review and provide feedback at the next meeting re additional awards.

c. Student Report (Benjamin) - postponed

- Communications & engagement
- Conference review

5. Meeting schedule (All)

a. Next meeting – Feb 15, 2023

6. Adjournment – moved and agreed